

Friends of Bude Sea Pool Committee Meeting – MINUTES

Monday 15 January 2024 @ 6.00 p.m. at Bude Golf Club

<p>Attendees: Trustees: Paul Tilzey (PT), Sarah Moore (SM), Stella James (SJ), Chris Cannon (CC) Committee: Sean Collins-Powell (SCP), Elaine Viner (EV), Chris Menlove-Platt (CMP), Mark Henderson (MHe), Staff: Deb Rosser (DR), Apologies: Martyn Holehouse (MHo), Josie Dean (JD), Lisa Bragg (LB), Julie Barlow (JB) Minute taker: Ros Stow (RS)</p>		
		Action owner
1	<p><u>Chairman’s welcome & apologies</u></p> <ul style="list-style-type: none"> • PT opened the meeting. • Apologies as above. 	
2	<p><u>Declarations of interest</u></p> <ul style="list-style-type: none"> • None declared. 	
3	<p><u>Minutes of last meeting 18.12.2023 and matters arising/task updates – PT</u></p> <ul style="list-style-type: none"> • The 18.12.23 minutes were approved. <p>Tasks from previous meetings</p> <ul style="list-style-type: none"> • Digital thermometer update: SJ noted that a prototype thermometer will be permanently fixed when the pool is empty. Options for installing the equipment earlier are being explored. It will be connected electronically via the hub and the internet to the FoBSP website and a digital display on site which will update every two minutes. Three quotes have been obtained for the unit and the preferred supplier selected. Total costs are now expected to be significantly less than originally anticipated. Further discussions to be held with BOWS about their contribution. 	SJ/JD
4	<p><u>Trustees Report – PT</u></p> <ul style="list-style-type: none"> • Updates from Trustee meeting: PT noted that the Trustees’ focus has been on the strategy day and communicating with FoBSP stakeholders regarding our mission and purpose. • Strategy day (22 January) planning: SM noted that the session is being facilitated by an external consultant. The strategy discussions will also include budgetary considerations. It was agreed that refreshments will be provided. 	

	<ul style="list-style-type: none"> • AGM planning: to be discussed further at the strategy day. 	
5	<p><u>Financial update – SM/CMP</u></p> <ul style="list-style-type: none"> • SM/CMP’s report was taken as read. • SM noted that she is to review the level of reserves held by FoBSP, bearing in mind that FoBSP already holds reserves higher than those that might be expected by the Charity Commission, but also the various risks faced by FoBSP, such as a major cliff collapse. 	
6	<p><u>Staff and Beacon update – CMP</u></p> <ul style="list-style-type: none"> • JD’s reports were taken as read. • SJ noted that the presentation of staff reports will be improved to be more project focused. • There was discussion of the merits of various electronic and other communication methods with members and other stakeholders, including social media, newsletters and local media coverage, in terms of reaching the widest population and the level of effort required. It was agreed that this would be further discussed at the strategy day. • CMP noted exceptionally good website sales in December. The Committee noted the excellent marketing work by Jodie Harper which contributed significantly to this. • DR noted various excellent fundraising events being co-ordinated by the Youth Committee at Budehaven school. Wetsuits donated to FoBSP will be donated to the school for pupils that would otherwise be unable to afford one. DR noted that this initiative has also resulted in pupils volunteering to help at FoBSP, including as part of their Duke of Edinburgh award. 	
7	<p><u>Pool users matters</u></p> <ul style="list-style-type: none"> • Night swims update: EV outlined the proposed staffing and organisation of night swims following consideration of the risk assessment. This would be a team of four, including a team leader, two spotters (one at each end of the pool) and one person in the hub. There would also be enhanced rules for swimmers, including the need for them to have a float, and a light on dark evenings, as well as the existing need to sign in and sign out, so that numbers can be monitored. A rolling three-month schedule will be kept, including a rota for volunteers, so that advance warning can be given if it will not be possible to run the event on a particular night, for example if there is a high tide. MHe, who had prepared the risk assessment, noted that he was content with these proposals. The request for a voluntary donation of £2 will continue at the same level. • It was agreed that SJ will actively liaise with BOWS and pools users for feedback on pool matters to pass 	

	back to the Committee. Further consideration will be given to whether this will be announced. CMP will provide SJ with access to the poolusers@ email address.	
8	<p><u>Fundraising and events update – SJ/EV/CC</u></p> <ul style="list-style-type: none"> • EV noted various recent successful events, including the silent auction, the November quiz night, the Parkhouse Christmas Fair, and the New Years day event at the pool. • EV noted that she has previously circulated an events plan for 2024, but may consider adding an event at the pool during the February half term, given the success of the New Year’s Day event. 	
9	<p><u>AOB</u></p> <ul style="list-style-type: none"> • EV is now knitting hats for FoBSP to order. • MHe noted that Monday meetings are difficult for him to attend. SM will review Committee Members’ availability for other days of the week. <p>The meeting closed at 7.15.</p>	SM
	<p>Date of next meeting: Monday 19 February 2024, 18:00-20:00 at The Golf Club</p> <p>Dates for 2024 – as currently scheduled for the third Monday of each month, the next three months are 18 March, 15 April, 20 May</p>	