

## Friends of Bude Sea Pool Committee Meeting – MINUTES

Monday 23 October 2023 @ 6.00 p.m. at Bude Golf Club

<p><b>Attendees:</b>  <b>Trustees:</b> Paul Tilzey (PT), Martyn Holehouse (MHo), Sarah Moore (SM), Stella James (SJ), Chris Cannon (CC)  <b>Committee:</b> Sean Collins-Powell (SCP), Mark Henderson (MHe)  <b>Staff:</b> Deb Rosser (DR)  <b>Apologies:</b> Elaine Viner (EV), Josie Dean (JD), Julie Barlow (JB), Chris Menlove-Platt (CMP), James Marshall (JM)  <b>Minute taker:</b> Ros Stow (RS)</p>		
		<b>Action owner</b>
1	<p><b><u>Chairman’s welcome &amp; apologies</u></b>  PT opened the meeting.  Apologies as above.</p>	
2	<p><b><u>Declarations of interest</u></b>  None declared.</p>	
3	<p><b><u>Minutes of last meeting 18.09.2023 and matters arising – PT</u></b></p> <ul style="list-style-type: none"> <li>• The 18 September minutes were approved.</li> <li>• Previous minutes: these have now been posted on the website.</li> <li>• ‘No diving’ signage: the stencil has been tested successfully, spray paint to be ordered, agreed to wait to the spring and dry conditions before adding the signage around the pool.</li> <li>• Flagpole update: existing pole has been found to need replacing which would cost £2,000. DR, MHo and SCP to liaise re reviewing how to use the existing pole.</li> <li>• Security audit: Acuiti have been approached by JD to review and develop a password security process.</li> <li>• Community building: PT has approached the Town Council who are not interested in supporting this, the County Council is still reviewing whether the observation area can be devolved to FoBSP.</li> <li>• Liaison with other local groups: PT noted that he is attending a BCP meeting later this week and will report back next month.</li> </ul>	<p>DR/MHo/SCP</p> <p>PT</p>
4	<p><b><u>Trustees Report – SM</u></b></p> <ul style="list-style-type: none"> <li>• The trustee strategy half day will now take place on 13 December. The meeting will consider the 2023/24 budget.</li> </ul>	

	<ul style="list-style-type: none"> <li>• It has been agreed that the Shop Manager role will not be filled. Shop volunteers have been informed and are working well under current arrangements.</li> <li>• Support to match-fund (jointly with BOWS) a digital thermometer has been agreed, and quotes have been obtained for options for this. The meeting discussed options for installing a digital read-out of the temperature (which could also be used for other messaging). SJ to explore these options further and report back.</li> <li>• KPIs, linked to the budget, are to be developed.</li> </ul>	SJ
5	<p><b><u>Financial update – SM</u></b></p> <ul style="list-style-type: none"> <li>• SM's report was taken as read.</li> <li>• SM drew attention to the 22/23 year now being forecast to be a surplus. The focus is now on the 23/24 budget and events which are likely to maximise income potential, including civil partnerships.</li> <li>• She is also reviewing funds on deposit to maximise interest being earned, as rates have been changing.</li> </ul>	
6	<p><b><u>Staff and Beacon update – JD</u></b></p> <ul style="list-style-type: none"> <li>• JD's report was taken as read.</li> <li>• SJ noted that the stock take has been completed.</li> <li>• SCP noted that QR codes and 'softpoints' are being considered for digital donations, potentially using mobile phones only or a donation terminal, but there are security, signal and power issues to balance against ease of use. Further research is being conducted by SCP and CMP. It was agreed to aim for a solution to be operational by early 2024.</li> </ul>	SCP/CMP
7	<p><b><u>Pool users report</u></b></p> <ul style="list-style-type: none"> <li>• No report was presented this month, as JM unable to attend the meeting.</li> <li>• DM noted that the Open Hub was proving successful and night swims, which are expected to be popular and are subject to tide and weather conditions, will be commencing this week. All night swimmers are required to sign in (including a contact number) and sign out. DR will contact all swimmers who do not sign out. Further consideration to be given to whether additional safety/security measures are desirable in the future.</li> </ul>	
8	<p><b><u>Fundraising and events update – SJ/CC</u></b></p> <ul style="list-style-type: none"> <li>• EV will update on the year's events at the next meeting.</li> <li>• CC confirmed that the Golf Day had been successful and will be run again next year.</li> </ul>	

	<ul style="list-style-type: none"> <li>• SJ noted that events takings in September were excellent.</li> <li>• DR noted that she and EV have been meeting up to plan 2023/24 events.</li> </ul>	
9	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• MHe noted that he had met with the RNLI regarding any additional rescue aids that may be required.</li> <li>• The meeting discussed whether additional signage for the Sea Pool would help visitors to Bude locate the pool. PT to discuss this with the Town Council.</li> <li>• SJ noted that we should encourage participation in the Bude Chamber of Commerce.</li> <li>• SM noted that one person has had to be banned from the pool site as a result of complaints about their behaviour. The police have been informed of the complaints.</li> <li>• SM also noted that one person has lodged a complaint about the general appearance of the pool and the quality of merchandise being sold.</li> <li>• SM is working on the 2024 Handbook which will be in electronic format.</li> <li>• MHo raised the damage incurred at another sea pool which has resulted in a large expenditure being required. SCP will examine the issue further to assess how similar issues might affect the Bude sea pool, and how to raise awareness.</li> <li>• DR raised the possibility of holding an auction in November to dispose of stock and other items. SJ noted that new merchandise items are now available e.g. the 2024 calendars, and new items are being explored, with a focus on seasonality.</li> <li>• PT raised the idea of incentives for membership, or membership packages, which might boost membership income. DR to discuss with JD.</li> <li>• SCP questioned if another commercial business could be engaged to sell sea pool merchandise. DR will make enquiries with the business.</li> </ul>	<p>PT</p> <p>SCP</p> <p>DR/JD</p> <p>DR</p>
10	<p><b>Date of next meeting:</b> Monday 20 November 2023, 18:00-20:00 at The Golf Club</p> <p><b>Remaining dates for 2023</b> - third Monday of each month: 18 December</p> <p>Dates for 2024 – to continue as third Monday of each month</p>	