

**Friends of Bude Sea Pool Committee Meeting – MINUTES**

**Thursday 15 May 2025 @ 5.00 p.m. at Jack Gear, 11 The Strand, Bude EX23**

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| <p><b>Attendees:</b><br/> <b>Trustees:</b> Sarah Moore (SM), Lisa Bragg (LB), Chris Cannon (CC), Sean Collins-Powell (SCP), Martyn Holehouse (MHo), Kelly Kemp (KK)<br/> <b>Committee:</b> Mick Gates (MG), Mark Henderson (MHe), Jan Lathem (JL), Esther Stacey (ES), Paul Tilzey (PT), Elaine Viner (EV)<br/> <b>Staff:</b> Deb Rosser (DR), Chris Menlove-Platt (CMP)<br/> <b>Apologies:</b> Jodie Harper (JH), Steve South (SS)<br/> <b>Minute taker:</b> Ros Stow</p> |   |                     |
|  |   | <b>Action owner</b> |
| 1  | <p><b><u>Chair’s welcome &amp; apologies - SM</u></b></p> <p>SM welcomed attendees to the meeting.<br/>                 Apologies were received as above.</p>   |                     |
| 2  | <p><b><u>Declarations of interest</u></b></p> <p>MHo noted that he is on the Town Council Committee which considers CCTV matters, and for this reason he would not partake in any vote on whether FOBSP should fund a new CCTV camera, which would be connected to the Council system (see AOB below).</p>  |                     |
| 3  | <p><b><u>Minutes of last meetings and matters arising – SM</u></b></p> <ul style="list-style-type: none"> <li>• The 17 April 2025 Committee meeting minutes were approved.</li> <li>• Matters arising (not otherwise covered on the agenda):                         <ul style="list-style-type: none"> <li>• Emailing the events calendar to volunteers – SS to report back on this at the next meeting.</li> <li>• Catering lead – someone has been appointed and they are putting in place the arrangements for the Ebbingford Manor events.</li> <li>• Sauna project – LB noted that this is progressing well with more details to be brought back to a later meeting.</li> </ul> </li> </ul> | <p>SS</p> <p>LB</p> |
| 4  | <p><b><u>Risks and incidents</u></b></p> <ul style="list-style-type: none"> <li>• DR advised that there has been the first Weaver fish sting of the year which was successfully managed.</li> <li>• ME advised that a young person slipped in the shallows and was taken to Stratton Hospital, with no serious</li> </ul>   |                     |

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|   | <p>injury found. DR noted that jet-washing equipment needs to be available constantly to clear algae issues straight away. MG advised that for safety reasons, jet-washing equipment being used at the pool must be 110V and staff should wear hi-viz jackets. The Committee agreed that appropriate equipment should be purchased, ensuring that any cleaning agents used are safe.</p> <ul style="list-style-type: none"> <li>• The RNLI lifeguards have identified an increase in swimmers in the sea, while the pool is closed, which increases risks of incidents with rip tides, especially in otherwise calm conditions. The Committee agreed that while this was not directly a FoBSP responsibility, DR would liaise with the RNLI to develop a safety message for the FoBSP Facebook page.</li> </ul>  | DR |
| 5 | <p><b><u>Trustees updates</u></b></p> <ul style="list-style-type: none"> <li>• SM had no matters to report.</li> <li>• SCP noted that other organisations have had issues having to pay significant sums to clear sand from public areas, but that FoBSP has had no issues arising from recent environmental inspections.</li> </ul>   |    |
| 6 | <p><b><u>Finance and admin – ES/CMP</u></b></p> <ul style="list-style-type: none"> <li>• ES’s April 2025 Treasurer’s Report was taken as read. ES drew attention to the current surplus on the year to date, noting that pool crew expenditure will commence in May.</li> <li>• CMP reported that Membership has increased to 1,946.</li> <li>• CMP advised that he has cleaned up the majority of the new Sharepoint structure and Acuity will soon be starting on setting up the new access permissions so that the new structure can begin to be used.</li> </ul>   |    |
| 7 | <p><b><u>Working group updates</u></b></p> <p><b>7.1 Estates</b></p> <ul style="list-style-type: none"> <li>• New shop: CC advised that the lease has been signed and FoBSP took possession on 12 May. JH is project managing the shop set-up, until the shop is fully up and running, and recruitment of a shop manager will follow in due course. Shop volunteers have been consulted and are enthusiastic about the new premises - additional volunteer training will be provided. The opening date will be Saturday 28 June and an opening event is being planned. EV noted that this could be tied in to the pool’s 95<sup>th</sup> anniversary in early July. CC advised that the existing shop premises can be handed back once any rectification works have been attended to.</li> <li>• Beach Huts: The cost and renewal process for beach hut rentals was discussed, in the context of there being a long waiting list. MHO noted that existing beach hut tenants are always advised that there is a waiting list</li> </ul> |    |

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|    | <p>for beach huts, should they not wish to renew. Also that tenants are free themselves to arrange hut shares with others (on a not for profit basis).</p> <p><b>7.2 Fundraising and marketing</b></p> <ul style="list-style-type: none"> <li>• KK advised that they are exploring the cost of an electrical supply for a donation station at the top of the pool steps and whether any grants are available.</li> <li>• KK noted that this year's handbook will contain an article on legacies and the inheritance tax benefits of leaving a legacy to a charity.</li> <li>• EV reported back on the first meeting of the Centenary group with a second meeting being planned to discuss the ideas generated. The strategy includes starting a 5-year countdown from this year's anniversary.</li> <li>• EV also drew attention to upcoming events.</li> </ul> <p><b>7.3 Merchandising</b></p> <ul style="list-style-type: none"> <li>• MHo advised that the working group is busy preparing for the new shop, including plans for clearing old stock.</li> </ul> |  |
| 8  | <p><b><u>Operations</u></b></p> <ul style="list-style-type: none"> <li>• LB suggested that the Committee consider installing a webcam at the pool, to publicise sea conditions. The safeguarding and privacy aspects of this were discussed and it was noted that other beach areas already have such a camera. The Committee agreed to give further consideration to this proposal.</li> <li>• LB asked the Committee to share ideas for attracting shop volunteers, as the new shop will require more. The costs of additional uniforms has been built into the budget.</li> </ul>   |  |
| 9  | <p><b><u>Pool user matters</u></b></p> <ul style="list-style-type: none"> <li>• SM announced that JL is standing down from her role as a pool users rep. The Committee expressed grateful thanks JL for her valuable contribution to FoBSP over the past year.</li> </ul>  |  |
| 10 | <p><b><u>AOB</u></b></p> <ul style="list-style-type: none"> <li>• DR reported that good progress is being made with the pool maintenance exercise, and the pool should be back in use by the end of next week, possibly earlier. The Committee expressed their sincere thanks to all volunteers who have helped with the refurbishments.</li> <li>• SCP reported that he has renewed the annual licence for the remote monitoring of the thermometer.</li> <li>• PT advised that he is aware of meetings between Cornwall Council and local stakeholders relating to coastal</li> </ul>  |  |

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|  | <p>matters in Bude. He will follow up as to whether FoBSP should be represented on this group.</p> <ul style="list-style-type: none"> <li>• MHo reported that the cost of a new CCTV camera on the pole by the pool steps (which feeds into the Council system) would be £750-£950 for equipment lasting around 2-3 years, with longer lasting equipment costing up to £2,000. The benefits to FoBSP of having this in operation were discussed. MHo was asked to explore further details to bring back to the Committee.</li> <li>• CC advised that the insurance policy is up for renewal by 1 July and that the details need to be carefully reviewed to ensure they are still valid, given changes such as the new shop. The Estates group will undertake this review.</li> </ul> | <p>PT</p> <p>MHo</p> |
|  | <p><b>Date of next Committee meetings:</b> 17:00-18.00 on the third Thursday of every month (19 June, 17 July 2025, 21 August etc) at 11 The Strand, Bude unless otherwise stated</p>   |                      |