

Friends of Bude Sea Pool Committee Meeting – MINUTES

Thursday 22 January 2026 @ 5.00 p.m. at Jack Gear, 11 The Strand, Bude EX23

<p>Attendees: Trustees: Sarah Moore (SM), Chris Cannon (CC), Martyn Holehouse (MHo), Kelly Kemp (KK) Committee: Mark Henderson (MHe) Staff: Jodie Harper (JH), Deb Rosser (DR), Steve South (SS) President: Paul Tilzey (PT) Apologies: Sean Collins-Powell (SCP), Lisa Bragg (LB), Mick Gates (MG), Chris Menlove-Platt (CMP), Carly Parton (CP), Esther Stacey (ES), Elaine Viner (EV) Minute taker: Ros Stow</p>		
		Action owner
1	<p><u>Chair’s welcome & apologies</u> SM opened the meeting, noting the apologies as above.</p>	
2	<p><u>Declarations of interest</u> None were declared.</p>	
3	<p><u>Minutes of last meetings and matters arising</u></p> <ul style="list-style-type: none"> • The 18 December 2025 Committee meeting minutes were approved. • It was agreed that no matters minuted should not be published (as per paragraph d) of the Management section of the FOBSP rules https://www.budeseapool.org/wp-content/uploads/FOBSP-rules-Revision-Feb-2020.pdf) • Matters arising: <ul style="list-style-type: none"> • Arch wording: MHo advised that he is waiting for a response on whether the wording can be updated, and will report back at a later meeting. • Update on liaison with TIC re weddings: DR advised that the TIC is still discussing the details and she will report back at a later meeting. • Webcam working group, GDPR policy: SM advised that she and MG are meeting next week to discuss this. • Shop WiFi: CC remains in discussions with the proposed WiFi provider. • Pool shop location: refer to discussion below (item 5). 	<p>MHo DR SM/MG</p>

4	<p><u>Risk and incidents</u></p> <ul style="list-style-type: none"> • There were no new incidents to report. 	
5	<p><u>Trustees updates and strategy</u></p> <ul style="list-style-type: none"> • SM advised that the new trading subsidiary is being set up with an anticipated start date of 1 May 2026. • The Trustees have agreed that, for a trial period, the pool shop will be sited in gazebo on the terrace on the same level as the Hub, rather than at pool level as previously. The impact of this on sales will be reviewed along with health and safety implications. • The Trustees have agreed a change to the uniform policy for shop volunteers, who will now be provided with badge, rather than a T-shirt. • The budget for the year ending 31 October 2026 has been agreed by the Trustees. • Fundraising efforts will still focus on legacies and grants, but the Trustees have decided not to subscribe to a will-writing service due to the annual costs. • SM will circulate the risk register for all risk owners to update their risks for review on a regular basis. • KK noted that she is updating the business plan, and a summary will be presented at the AGM. 	SM
6	<p><u>Finance and admin</u></p> <ul style="list-style-type: none"> • ES and CMP's reports were taken as read. SM noted that there needs to be a continued focus on membership numbers. (See also 8 below.) 	
7	<p><u>Working group updates</u></p> <p>7.1 Estates</p> <ul style="list-style-type: none"> • CC and DR are meeting in February to plan the annual maintenance work and open discussions with the contractor. <p>7.2 Shop / Merchandising</p> <ul style="list-style-type: none"> • MHo advised that the merchandising group is working well. <p>7.3 Fundraising and marketing</p> <ul style="list-style-type: none"> • No further matters were reported. EV has circulated a list of upcoming events. 	

8	<p><u>Operations</u></p> <ul style="list-style-type: none"> • DR advised that she is still pursuing grant options for funding this year's pool school and is planning the project work for this year's 4 work experience student. DR is also reviewing options for replacing pool signage that was damaged in recent storms. • JH advised that the website project is continuing, there being considerable work required to revamp the structure, layout and content. She, DR and CP have also been brainstorming ideas to boost pool membership numbers. It was noted that the Facebook group has 38,000 followers. • SS advised that volunteers are being sought for the upcoming events. A date has been set for the appreciation event for the winter maintenance teams, with a good response rate. SS is developing a volunteer survey which is close to being ready to send out. 	
9	<p><u>Pool user matters</u></p> <ul style="list-style-type: none"> • No matters were reported. 	
10	<p><u>AOB</u></p> <ul style="list-style-type: none"> • SM is seeking an additional person to assist with events planning and pool user matters, to support the existing Committee members and cover for them at meetings when they are away. • DR noted that she and PT will be supporting the FutureCoastBude initiative. She is in discussions with a swimming organisation about hosting an event in October, as part of a Cornwall wide campaign focused on mental health. DR is also planning a survey of summer pool visitors to gather data which supports the economic benefits that the pool brings to Bude, and planning for the summer pool crew. KK noted that funding may be available for first aid training for pool crew. 	
	<p>Date of next Committee meetings: 17:00-18.00 on the Thursday following the monthly Trustee meeting (held on the 3rd Monday of every month) - 19 Feb, 19 March, 23 April etc) at 11 The Strand, Bude unless otherwise stated</p>	