

Friends of Bude Sea Pool Committee Meeting – MINUTES

Thursday 19 February 2026 @ 5.00 p.m. at Jack Gear, 11 The Strand, Bude EX23

<p>Attendees: Trustees: Sarah Moore (SM), Sean Collins-Powell (SCP), Kelly Kemp (KK) Committee: Lisa Bragg (LB), Mark Henderson (MHe) President: Paul Tilzey (PT) Staff: Chris Menlove-Platt (CMP), Deb Rosser (DR), Steve South (SS) Apologies: Chris Cannon (CC), Martyn Holehouse (MHo), Mick Gates (MG), Esther Stacey (ES), Elaine Viner (EV), Carly Parton (CP), Jodie Harper (JH) Minute taker: Ros Stow</p>		
		Action owner
1	<p><u>Chair’s welcome & apologies</u> – SM Apologies noted as above.</p>	
2	<p><u>Declarations of interest</u> None noted.</p>	
3	<p><u>Minutes of last meetings and matters arising</u></p> <ul style="list-style-type: none"> • The 22 January 2026 Committee meeting minutes were reviewed and approved. • It was agreed that no matters minuted should not be published (as per paragraph d) of the Management section of the FOBSP rules https://www.budeseapool.org/wp-content/uploads/FOBSP-rules-Revision-Feb-2020.pdf) 	
	<p>Matters arising:</p> <ul style="list-style-type: none"> • Arch wording: DR advised that discussions about this remain underway. • Update on liaison with TIC re weddings: DR advised that discussions about this remain underway. • Webcam update: SM advised that a quote has been received which she will circulate for review. KK agreed to review options for grant funding. • Circulation of the Risk Register: SM advised that this is yet to be completed. • It was agreed that all agenda items for Committee meetings should be advised in advance, rather than raised as AOB. RS to remove AOB from future Committee agendas. 	<p>MHo/DR DR SM/KK SM RS</p>

4	<p><u>Risk and incidents</u></p> <ul style="list-style-type: none"> • Incidents update: MHe advised that one volunteer suffered a minor injury while at the pool but this was not related to their volunteer duties or any. 	
5	<p><u>Trustee updates and strategy</u></p> <ul style="list-style-type: none"> • SM advised that the setting up of the trading subsidiary is progressing well. • The lease for the office at the Golf Club has been renewed. • The lease on the toilets continues until January 2027 and options for sub-letting will be explored. • SM and CMP will review all leases and contracts to ensure they are all securely stored. • Discussions have continued re the location of the pool shop which is now likely to be sited in one of the rooms in the hub building. • A grant application is being made for funds to repair the concrete slab on the pool terrace but other options are being considered to keep this area algae free. • Preparations for the 22 March AGM are progressing. • Progress is being made re securing an improved broadband supply at the shop. • Beach hut renewals terms have been agreed with a price increase. DR noted that renewal rates are good. • It was agreed that certain clauses need adding to the beach hut leases. 	MHo
6	<p><u>Finance and admin</u></p> <ul style="list-style-type: none"> • The Finance reports circulated by ES and CMP were taken as read. • CMP advised that the year end accounts are nearing finalisation. • CMP encouraged all users to review their Sharepoint folders to ensure documents are appropriately filed in the new Sharepoint system. 	
7	<p><u>Working group updates</u></p> <p>7.1 Estates</p> <ul style="list-style-type: none"> • SCP advised that the spring maintenance works are now being planned. • The works required to install the Pool Shop in one of the hub building rooms are also being scoped, including new signage. • Solutions for providing power for tap-tap stations at the pool are still in progress, with two stations to be installed if possible. 	

	<p>7.2 Shop / Merchandising</p> <ul style="list-style-type: none"> • LB advised on the plans for introducing the new EPOS/Shopify system and conducting a stock count so that accurate stock data can be imported into the new system. • She also noted that some shop volunteers have stepped down but others have been recruited and more are being sought to cover the busy summer season. • January and February sales are in line with expectations. <p>7.3 Fundraising and marketing</p> <ul style="list-style-type: none"> • It was agreed that membership sign-up options should be as simple as possible, and that paper options should continue to be available at the pool where there is a poor signal. • CMP is considering options for a small gift for new Life Members, bearing in mind the limit on the value of the gift. • KK advised that she and SCP are reviewing options for implementing a lottery, noting that there are significant regulatory and admin burdens in doing so. • LB suggested a brainstorming session to explore other revenue raising options, in light of increasing costs and pressures on staff resources. SM agreed to arrange this. 	SM
8	<p><u>Operations</u></p> <ul style="list-style-type: none"> • SS advised that 30 volunteers are attending the winter maintenance appreciation event the following week. Recent events have raised good levels of funds. The volunteer survey has been circulated and the aim is for responses to be reviewed in mid-March. • DR is working on the beach hut rentals for summer 2026, and the pool crew arrangements. CMP noted that all pool crew will need to be issued with new employment terms. DR also advised that work experience students are in place for a week in July and she will be encouraging pool crew to promote rentals of deck chair 	
9	<p><u>Pool user matters</u></p> <ul style="list-style-type: none"> • No matters were reported. 	
10	<p><u>AOB</u></p> <ul style="list-style-type: none"> • SM noted that she had seen other charities use dogs wearing vests carrying tap-tap and cash donation stations to raise funds. It was agreed that SM and JH would explore this further. 	SM/JH

	Date of next Committee meetings: 17:00-18.00 on the Thursday following the monthly Trustee meeting (held on the 3 rd Monday of every month) - 19 March, 23 April etc) at 11 The Strand, Bude unless otherwise stated	
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