

Friends of Bude Sea Pool Committee Meeting – Approved Minutes

Held on Wednesday 08.03.2023 @ 6.00 p.m. at The Falcon Hotel

Present: Paul Tilzey (PT), Martyn Holehouse (MHo), Mark Matthew (MM) and Mark Henderson (MHe) , Sarah Moore (SM) Chris Menlove-Platt (CMP) and James Marshall (JM)

Apologies: Sean Collins-Powell (SC-P)

Staff initials (for info): Fay Hargreaves – FH, Josie Dean – JD, Debs Rosser - DR

Minutes taken by Margaret Burch (MB)

		Action Owner	Target Date	Status
1	<u>Chairman's welcome & apologies – PT</u> A minute's silence was held in memory of Gill Cannon who passed away a few days ago. See above for apologies.			
2	<u>Declarations of interest</u> None.			
3	<u>Minutes of last meeting and matters arising on 15.02.2023 – PT</u> 2022.11.11 Organisation Chart – still in progress 2022.12.10 b) – Lease on the toilet block. PT has another contact in CCC, and has passed request to him. 2022.12.10 f) – Storage - see DR in item 6. 2023.02.05 b) - MM thinks there should be a QS report on cost of replacing the concrete at the pool, in order to ensure we have enough funds in our reserves. JM to contact Mac Plant, and PT contact Vanstones for quotes. This will cover needs for both reserves and Insurance. 2023.02.09 – Business Sponsors etc 2023.02.11 a) Night Swimming - MHe has done risk assessment. All concerns now resolved. 2023.02.11 b) WhatsApp Group to be set up/amended named Calendar. 2023.02.11 c) Ian Robinson presentation took place. Very good.	MM PT JM PT	 Soon April April	Ongoing Ongoing Ongoing Ongoing Closed Ongoing Closed

	<p>2023.02.11 e) MHo – Additional changing hut – in progress</p> <p>2023.02.11 f) MHo – Resin flooring at pool: we are now asking to include a couple of extra areas, and need the quote to include an insurance based guarantee. Arrange a sample patch for all to see.</p> <p>2023.02.11 g) Safety netting - Final bolting done, and taken off our railings.</p> <p>2023.02.11 j) Content of FoBSP website. Discussion re this point. Action SCP to contact CMP and JD.</p> <p>2023.02.11 l) Signage – list of requirements to be sent to Committee in due course.</p> <p>2023.02.11 m) Bude Chamber of Commerce - Discussion as to why we didn't wish to join C.of C. Too many man hours needed to attend meetings, which we don't have. Lots of other groups which might support us better.</p> <p>2023.02.11 n) Committee Meeting approved minutes - CMP to ask JD to put under the Members Only password protected section of website, 3 months after the relevant meeting. Draft minutes to be sent to all, including staff.</p>	<p>MHo</p> <p>SCP</p> <p>SM</p> <p>CMP</p> <p>MB</p>	<p>April</p> <p>Soon</p> <p>Soon</p> <p>Soon</p> <p>From now</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Closed</p> <p>Ongoing</p> <p>Ongoing</p> <p>Closed</p> <p>Ongoing</p> <p>Closed</p>
4.	<p><u>Trustees Report</u> – PT</p> <p>2023.03.04 a) The Trustees met earlier and have been through AGM procedures.</p> <p>2023.03.04 b) Stella James has been approached with a view to becoming a Trustee, there will shortly be a meeting with her and the rest of the Trustees.</p>	Trustees	Soon	
5.	<p><u>Financial update</u> – SM</p> <p>2023.03.05 a) All seen report, now containing tables as requested previously. Flagstone fairly well topped up, and earning good amounts of interest. Easy to run.</p> <p>2023.03.05 b) CMP – Borrowboards initiative has been a good income.</p>			
6.	<p><u>Staff and Beacon update</u> including previously circulated staff reports</p> <p>2023.03.06 a) DR – work in hub starts next week. Stock room, removal of partition wall. Events stock to have cupboards/shelving, DR and MHo to discuss storage for these items.</p> <p>2023.03.06 b) Big space behind the hub, MHo to look into using this for “outside”</p>	<p>DR/MHo</p> <p>MHo</p>	Soon	<p>Ongoing</p> <p>Ongoing</p>

	<p>storage.</p> <p>2023.03.06 c) Query putting in a new hut for summer rental to raise a good sum.</p> <p>2023.03.06 d) Trustees and Committee members would like to say: Thank you to all the staff who regularly go over and above their hours.</p> <p>2023.03.06 e) JD – As from 1st April, for members who haven't paid the increase, any ongoing payments will be shown as donations, and their membership will expire.</p> <p>2023.03.06 f) Beacon ongoing. Hope to change Paypal payments to card payments by everyone.</p> <p>2023.03.06 g) PR & Media</p> <p>2023.03.06 h) The new office is up and running, with JD as office manager.</p>	MHo		Ongoing
7.	<p><u>Pool users report – JM</u></p> <p>2023.03.07 a) All at the pool is positive. BOWS especially pleased with everything, nothing to report and no complaints. Good relationship with DR who is frequently at the pool.</p> <p>2023.03.07 b) JM to contact BOWS to remind of upcoming AGM.</p>	JM	Soon	Closed
08.	<p>A.O.B – ALL</p> <p>2023.03.08 a) MHe – will be updating all policies, also fire policy to be done for new office. MHe to contact staff.</p> <p>2023.03.08 b) MM – re passing of Gill Cannon: Card to be sent to family from Sea Pool, PT to do. Once funeral arrangements are announced, flowers etc will be decided on.</p> <p>2023.03.08 c) JM has been asked why the pool is drained in May. Work has to be done once warmer for setting of any concrete etc., the date has to be arranged carefully as weather and tide dependant. PT will be meeting with Vanstones this Friday to arrange date.</p> <p>2023.03.08 d) CMP Bude at War due to take place in September. DR has been approached about how the pool can be involved. As the pool was used by troops training in the war it was felt that we would like to have some part in the weekend.</p>	<p>MHe</p> <p>PT</p> <p>PT</p>	<p>Soon</p> <p>Soon</p>	<p>Ongoing</p> <p>Ongoing</p>

	<p>Meeting to be held with Clare Roberts shortly, and then DR can let us know what is proposed.</p> <p>2023.03.08 d) CMP £450 rental being paid to Golf club per month, so in future months meetings can be there as they are now open until 9 p.m. Action FH re bookings.</p> <p>2023.03.08 e) SM – re Neil Butler prints. Our portion of the sales has not yet been given to FoBSP. Plan was to do handover of funds publicising the prints and donation being passed over. SM suggested that the money is passed over now, and then at a later date, convenient to Neil, we can have a publicity event, handing over “cheque” and also showing new designs for all to see. MHo to make transfer now</p>	DR		Ongoing								
		FH	Soon									
		MHo	Soon	Ongoing								
9.	<p>Meeting closed at 7.15 pm</p> <p>DONM – AGM – Sunday 26th March @ 3 p.m. at The Falcon</p> <p>Committee Meeting - Wednesday 12th April 2023 @ 6 p.m. at ????????</p> <p>Dates for 2023 - Suggested dates, working on second Wednesday of each month:</p> <table><tr><td>May 10th</td><td>June 14th</td></tr><tr><td>July 12th</td><td>August 9th</td></tr><tr><td>September 13th</td><td>October 11th</td></tr><tr><td>November 8th</td><td>December 13th</td></tr></table>	May 10 th	June 14 th	July 12 th	August 9 th	September 13 th	October 11 th	November 8 th	December 13 th			
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ADDENDUM

Extract from FoBSP strategy day notes - 20/10/21 – outstanding actions only

STEPS TO TAKE NOW

1. Update memorandum and articles of association and review mission, charitable objectives and vision statement (??).

ONGOING

STEPS TO TAKE NEXT (to be prioritised)

6. Funding for feasibility study for major pool enhancements (toilets, shower, kitchen, outdoor cover and lighting, changing rooms) (consultant to be identified to produce outline plan). (PT) - **ONGOING**